1. **General administrative section**



* Please submit your progress or final report before **September 1st 2024** to projectaanvraag@vriendensophia.nl.
* The, for your project responsible, SAC/WAR member (Scientific Advisory Council/Wetenschappelijke Adviesraad) will assess your report in preparation of the November meeting.
* On the 7th and 8th of November, your report will be discussed by the SAC/WAR committee.
* January 2025 you will receive a letter in which we state the comments on your report made by the SAC/WAR committee.

 **A.1. What report are you submitting? (fill in: *progress report* or *final report*)**

**A.2. What is the project number?**

**A.3. What is the title of the project?**

**A.4. Who is the project leader (who is responsible for the project)?**

**A.5. What is the gender of the project leader? (fill in: *male* or *female*)**

**A.6. What is the position of the project leader?**

**A.7. Who is/are the researcher(s)?**

**A.8. In which department is the project conducted? (fill in: A. *pediatrics* or B. *pediatric
 surgical group* or C. *child and adolescent psychiatry/psychology*)**

**A.9. Are there other departments involved?**

**A.10. When did the project start?**

**A.11. What is the duration of the project? (fill in: the number of years for which the project received a grant)**

1. **Financial section**

**B.1. What have been/are the (expected) total costs per year?**

**YEAR 1**Salary: €
Expenses: €
Total costs year 1: €

**YEAR 2**Salary: €
Expenses: €
Total costs year 2: €

**YEAR 3**Salary: €
Expenses: €
Total costs year 3: €

**YEAR 4**Salary: €
Expenses: €
Total costs year 4: €

**B.2. Are there any changes in financial support for the project? (e.g. did you acquire additional funding from third parties and/or the Erasmus MC – Sophia)**

1. **Scientific section**

**C.1. Which project results have you already obtained? (please relate the results to**

 **the original objectives)**

**C.2. Are there any changes in comparison to the original research plan? (e.g. methods, techniques, data analysis)**

**C.3. Please give a global description of the research plan for the coming year (you**

 **don’t have to answer this question if this is a final report)**

1. **Time section**

**D.1. Please describe in a few sentences the tasks you want to execute in the remaining months/years of your project.**

**D.2. Do you think that your project can be completed within the given time frame?**

**D.3. If you foresee any delays, please describe them below.**

**D.4. If there are delays how will you cope?**

1. **Comments & signing section**

**E.1. Do you have comments you want to share with us?**

**E.2. Date and signature project leader:**

**E.3. Date and signature departmen*t head (prof. E.H.H.M Rings/pediatrics* or *prof. R.M.H. Wijnen/pediatric surgical group* *or prof. M.H.J. Hillegers/child and adolescents psychiatry- psychology*)**